

Sprint Planning Meeting Minutes:

Date: 3/30/2026

Attendees: Max Gleiberman, Julian Hernandez, Nathan Mahabeer, Elizabeth Hechavarria

Start time: 6:00pm

End time: 6:30pm

Team Velocity Estimate: 40 Story Points

User Stories Selected for Sprint (by priority):

- **User Story #7 – Project Description Form and Website:** Develop and submit the official Project Description Form, create polished website content, and produce two high-quality, publicly accessible YouTube videos (Intro and Demo) for the showcase.

Planned Tasks:

- Develop Project Description Form:
 - Project title
 - Summary and motivation
 - Team member details
- Create and finalize project website content:
 - Project overview
 - Problem and motivation
 - Solution and value proposition
 - System features and visuals
- Produce required videos:
 - **Intro Video:** Team introduction, problem, motivation, solution, and value
 - **Demo Video:** Functional system demonstration and key features
- Ensure all deliverables are:
 - Publicly accessible
 - High quality (clear audio/video)
 - Professional in tone

Team Member Commitments:

- **Max Gleiberman:** Sprint coordination, project description oversight, timeline management, final review, and submission of all required materials.
- **Julian Hernandez:** Develop project description content including summary, motivation, and technical sections, and assist with demo video scripting.
- **Nathan Mahabeer:** Prepare visuals, screenshots, and assist with demo video production and system walkthrough.
- **Elizabeth Hechavarria:** Develop and format website content, ensure layout consistency, and assist with intro video planning and scripting.

